

SHELBY COUNTY LAW ENFORCEMENT PERSONNEL BOARD

P.O. BOX 1006
COLUMBIANA, AL 35051

Shelby County Law Enforcement Personnel Board
Regular Meeting Minutes
September 17, 2024, at 4:00 PM
Sheriff's Office Training Center—Large Classroom
543 McDow Road Columbiana, AL 35051

I. CALL TO ORDER

Board Chairman, Mr. Jake Guercio, called the meeting to order at 4:04 p.m.

II. INVOCATION

Mr. Bill Keller gave the invocation.

III. ROLL CALL

Present:

Mr. Jake Guercio, Board Chairman
Mr. James Sellers, Board Secretary
Mr. Bill Keller
Mr. Rick Ogden
Mr. Alan Miller

Others Present:

Mr. Butch Ellis
Mr. Brian Kilgore
Sheriff John Samaniego
Major Jay Fondren

IV. ADOPTION OF AGENDA

Mr. Bill Keller made a motion to approve the agenda as presented. The motion was seconded by Mr. James Sellers. The motion passed unanimously.

V. CORRESPONDENCE & MESSAGES

Notices from the Sheriff's Office including merit step raises were reviewed, no action necessary.

VI. READING/APPROVAL OF SEPTEMBER 3, 2024, REGULAR MEETING MINUTES

Mr. Bill Keller made a motion to approve the September 3, 2024, Regular Meeting Minutes as presented. The motion was seconded by Mr. James Sellers. The motion passed unanimously.

VII. OLD BUSINESS

- 1) Discussion regarding revising Resolution 2024-06-11 for Cost-of-Living Adjustment Adoption
 - a) County requested revising the effective date and amending the pay scale calculations to accommodate the County payroll system.
 - b) Mr. Bill Keller made a motion to accept the County's requests. The motion was seconded by Mr. James Sellers. The motion passed.

VIII. NEW BUSINESS

- 1) Review/Ratification of September 13, 2024, Deputy Sheriff and Jail Deputy Test Scores
 - a) Mr. James Sellers made a motion to ratify the test scores as presented and recommended the qualified candidates be added to the eligibility list. The motion was seconded by Mr. Alan Miller. The motion passed unanimously.
- 1) Discussion regarding updating computers in Sheriff's Office Training Center computer lab
 - a) Mr. Bill Keller made a motion to approve the quote to purchase new computers for the Sheriff's Office Training Center. The motion was seconded by Mr. Rick Ogden. The motion passed unanimously.
- 2) Discussion regarding 2024 State Examiner's Audit
 - a) There was brief discussion regarding the audit process including next steps and expectations.

IX. FINANCIALS

- 1) 2024 Jail Deputy Promotional Process Assessor W9s/Per Diem Expenses
 - a) Mr. Bill Keller made a motion to approve the assessor's per diem expenses with the exception of one assessor whose expense report was not completed. He stated they could review their expense report at the next meeting. The motion was seconded by Mr. James Sellers. The motion passed unanimously.
- 2) Costs for ABC 33/40 Advertising spots were reviewed, no action required.
- 3) Review of Invoice for Interview Now Annual Renewal for \$8,925.00

- a) Mr. Bill Keller made a motion to approve the invoice. The motion was seconded by Mr. James Sellers. The motion passed unanimously.
- 4) Hotel Charges for 2024 Jail Deputy Promotional Process Assessors were reviewed, no action required.

X. OTHER BUSINESS

Mr. Butch Ellis attended and introduced Mr. Brian Kilgore to everyone in attendance. Mr. Kilgore formerly served as attorney for the City of Birmingham for ten (10) years and for the City of Madison.

RECESS/ADJOURN

There being no further business, Mr. James Sellers made a motion to adjourn the meeting. The motion was seconded by Mr. Rick Ogden. The motion passed unanimously.

Board Chairman, Mr. Jake Guercio, adjourned the meeting at 4:44 p.m.

Meeting minutes submitted by Danielle Warren, LEPB Administrative Assistant, on 10/01/2024.

X  _____
Board Chairman, Mr. Jake Guercio

Date: 10 / 1 / 2024

X  _____
Board Secretary, Mr. James Sellers

Date: 10 / 1 / 2024

The next meeting of the Shelby County LEPB is a regular meeting planned for Tuesday, October 1, 2024, at 4:00 p.m. at the Sheriff's Office Training Center, at 543 McDow Road, Columbiana, AL, 35051.