

SHELBY COUNTY LAW ENFORCEMENT PERSONNEL BOARD

P.O. BOX 1006
COLUMBIANA, AL 35051

Shelby County Law Enforcement Personnel Board
Regular Meeting Minutes
May 7, 2024, at 4:00 PM
Sheriff's Office Training Center—Large Classroom
543 McDow Road Columbiana, AL 35051

I. CALL TO ORDER

Board Chairman, Mr. Jake Guercio, called the meeting to order at 4:10 p.m.

II. INVOCATION

Mr. Rick Ogden gave the invocation.

III. ROLL CALL

Present:

Mr. Jake Guercio, Board Chairman
Mr. James Sellers, Board Secretary
Mr. Alan Miller
Mr. Rick Ogden
Danielle Warren, LEPB Administrative Assistant

Absent:

Mr. Bill Keller

Others Present:

Sheriff John Samaniego	Investigator Darin Banks
Major Jay Fondren	Investigator Ian Fleming
Ms. Leigh Ann Bates	Investigator Sara Beth Watkins
Lieutenant David Perry	Sergeant Jonathan Seales
Lieutenant Leslie Hood	Sergeant Tommy Maddox
Lieutenant Jud Barnes	Sergeant Robert Rodriguez
Lieutenant Nathan Kendrick	

IV. ADOPTION OF AGENDA

Mr. James Sellers made a motion to approve the agenda as presented. The motion was seconded by Mr. Rick Ogden. The motion passed unanimously.

V. PUBLIC COMMENTS

Major Jay Fondren stated it was National Correction Officers Week and wanted to recognize the Jail Deputies, including Lt. Hood and Lt. Perry in attendance, for their hard work and dedication. Mr. Jake Guercio thanked everyone for their service.

VI. CORRESPONDENCE & MESSAGES

Notices from the Sheriff's Office were reviewed, no action necessary.

VII. READING/APPROVAL OF APRIL 16, 2024, REGULAR MEETING MINUTES

Mr. James Sellers made a motion to approve the April 16, 2024, Regular Meeting Minutes as presented. The motion was seconded by Mr. Rick Ogden. The motion passed unanimously.

VIII. OLD BUSINESS

- 1) Discussion regarding potential Cost of Living Adjustment
 - a) Mr. Jake Guercio stated that prior to the regular meeting the LEPB held a work session to discuss a potential cost of living adjustment. He acknowledged Ms. Warren's help in collecting data and other information regarding current cost of living numbers, on the national, state, and local levels. He also acknowledged Lt. Perry's help in providing numbers and figures. Mr. Guercio opened discussion to the Board. Mr. James Sellers stated 4.5% is a reasonable number and would help drive recruitment and retention. Mr. Rick Ogden agreed with Mr. Sellers, stating he also looked at this from a recruiting and retention standpoint. Mr. Alan Miller stated the County requested postponing a vote until the second week of June because they are still gathering data. Mr. Guercio stated that his initial research led him towards a 4% cost of living adjustment; however, after reviewing new figures, believes 4.5% is reasonable. Mr. Miller stated the County would like the LEPB to be as fully-informed as possible. Sheriff Samaniego stated, as a point of information, the County requested all offices have their capital budgets submitted by June 6th, and all requests by June 13th, and most should have that information in by the 10th. He stated the Sheriff's Office should have everything in by the first week of June. Mr. Miller believes the County would like for the State Legislature to be out of session. He anticipates Ms. Naugher could present as early as the first week of June and have the second week to do an analysis. Following a brief discussion, Mr. Guercio agreed to respect the County's request to delay a vote and present their information at the June 4th meeting.

IX. NEW BUSINESS

- 1) Reserve Sick Leave Bank Request from Jail Deputy Krystle Jackson
 - a. Mr. James Sellers made a motion to approve Jail Deputy Jackson's request, granting until 06/30/2024. The motion was seconded by Mr. Rick Ogden. The motion passed unanimously.
- 2) Educational Incentive Request from Investigator Darin Banks
 - a. Mr. James Sellers made a motion to approve Investigator Banks' request. The motion was seconded by Mr. Alan Miller. The motion passed unanimously.
- 3) Request from Sheriff Samaniego for Reinstatement of former Jail Deputy Kimberly Meadows
 - a. Mr. Alan Miller made a motion to approve reinstatement of Mrs. Meadows to the list of eligible Jail Deputy candidates. The motion was seconded by Mr. James Sellers. The motion passed unanimously.
- 4) Reminder regarding 2024 Jail Deputy Promotional Process
 - a. Ms. Warren provided a brief update on the current timeline for the 2024 Jail Deputy Promotional Process stating that currently the LEPB is still accepting applications for promotional candidates, after which study guides will be distributed and testing will be held the second week of September 2024.

X. FINANCIALS

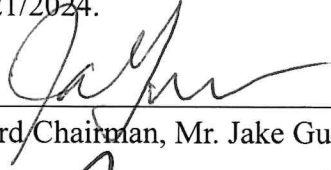
- 1) Review of Invoice #10609 from Net-toNet, Inc., for subscription renewals, hosting fees, and website maintenance for \$3,957.98
- 2) Expense report for Danielle Warren's USPS expense to overnight 2 letters to potential candidate regarding test accommodations
 - a) Mr. James Sellers made a motion to approve the invoice and Ms. Warren's expense report. The motion was seconded by Mr. Rick Ogden. The motion passed unanimously.
- 3) Danielle Warren's Retirement Contribution Form from Payroll & Benefit Solutions, Inc., was reviewed and signed by Mr. Sellers.
- 4) March and April 2024 Budget Reports were reviewed, no action required.

RECESS/ADJOURN

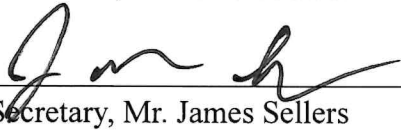
There being no further business, Mr. James Sellers made a motion to adjourn the meeting. The motion was seconded by Mr. Rick Ogden. The motion passed unanimously.

Board Chairman, Mr. Jake Guercio, adjourned the meeting at 4:39 p.m.

Meeting minutes submitted by Danielle Warren, LEPB Administrative Assistant, on 05/21/2024.

X 
Board Chairman, Mr. Jake Guercio

Date: 6 / 4 / 2024

X 
Board Secretary, Mr. James Sellers

Date: 6 / 4 / 2024

The next meeting of the Shelby County LEPB is a regular meeting planned for Tuesday, May 21, 2024, at 4:00 p.m., at the Sheriff's Office Training Center, at 543 McDow Road, Columbiana, AL, 35051.