

SHELBY COUNTY LAW ENFORCEMENT PERSONNEL BOARD

P.O. BOX 1006
COLUMBIANA, AL 35051

Shelby County Law Enforcement Personnel Board
Regular Meeting Minutes
March 21, 2023, at 4:00 PM
Sheriff's Office Training Center—Large Classroom
543 McDow Road Columbiana, AL 35051

I. CALL TO ORDER

Board Chairman, Mr. Jake Guercio, called the meeting to order at 4:01 p.m.

II. INVOCATION

Mr. Randall Donaldson gave the invocation.

III. ROLL CALL

Present:

Mr. Jake Guercio, Board Chairman
Mr. James Sellers, Board Secretary
Mr. Alan Miller
Mr. Randall Donaldson
Mr. Bill Keller
Danielle Warren, LEPB Office Administrator

Others Present:

Sheriff John Samaniego
Major Jay Fondren
Sergeant David Perry
Mr. Dale Gorham of Net-to-Net, Inc.

IV. ADOPTION OF AGENDA

Mr. Bill Keller made a motion to approve the agenda as presented. The motion was seconded by Mr. James Sellers. The motion passed unanimously.

V. READING/APPROVAL OF MARCH 7, 2023, REGULAR MEETING MINUTES

Mr. Bill Keller Made a motion to approve the March 7, 2023, meeting minutes as presented. The motion was seconded by Mr. James Sellers. The motion passed unanimously.

VI. PUBLIC COMMENTS

Major Jay Fondren asked the Board's opinions regarding the 2nd recruitment video shared with them and asked if the Sheriff's Office was permitted to release the video on the Shelby County Sheriff's Office social media platforms. Members of the Board stated they were pleased with the quality and content of the video and should move forward with releasing the recruitment video.

VII. CORRESPONDENCE AND MESSAGES

Notices from the Sheriff's Office were reviewed, no action required.

VIII. OLD BUSINESS

- 1) Review of revised Memorandum of Agreement for P.a.Y.S. Program
 - a) The Board had previously approved the Memorandum of Agreement only asking that all instances of "Shelby County Sheriff's Office" be removed and changed to read "Shelby County Law Enforcement Personnel Board". The revised Memorandum of Agreement was signed and given to Staff Sergeant David Mead.

IX. NEW BUSINESS

- 1) Review/Approval of March 10, 2023, Deputy Sheriff and Jail Deputy Test Scores
 - a. Mr. Bill Keller made a motion to ratify the test scores as presented and recommended the qualified candidates be added to the eligible list. The motion was seconded by Mr. James Sellers. The motion passed unanimously.
- 2) Request from the Sheriff regarding Deputy Matthew Willis
 - a. Mr. Randall Donaldson made a motion to approve Sheriff Samaniego's request regarding Deputy Matthew Willis. The motion was seconded by Mr. James Sellers. The motion passed unanimously.
- 3) Request from the Sheriff regarding new hire, Deputy Chris Cahoon to Step 5 on the Pay Scale
 - a. Mr. Randall Donaldson made a motion to approve Sheriff Samaniego's request to begin new hire Deputy Chris Cahoon at Pay Step 5. The motion was seconded by Mr. Bill Keller. The motion passed unanimously.

X. FINANCIALS

- 1) Resolution 2023-03-21 to pay Birmingham Reporting Services, Inc., Invoice #57838 for \$101.25 for Transcripts for Miranda Pilato Hearing
 - a. Mr. Bill Keller made a motion to approve payment. The motion was seconded by Mr. Alan Miller. The motion passed unanimously.
- 2) February and March 2023 Budget Reports were reviewed, no action taken.

XI. OTHER BUSINESS

Danielle Warren asked the Board and Mr. Dale Gorham what dates for laptop training would best suit everyone's schedule. The Board and Mr. Gorham determined April 18, 2023, at 3:00 p.m. would be agreeable and Ms. Warren was asked to add the date and time to the Board calendar.

Ms. Warren also informed the Board that there had been queries as to the Board's ability to explore streaming meetings for the convenience of employees who are unable to attend in person. The Board asked Ms. Warren and Mr. Dale Gorham to research live streaming services and the technology required.

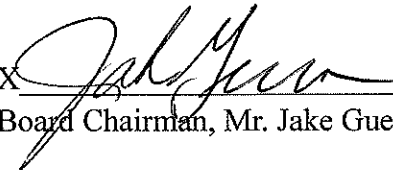
Mr. James Sellers addressed some employee concerns regarding new hires receiving a step raise higher than those currently employed and with longer service with the Sheriff's Office. Sheriff Samaniego stated he would look into the matter and explore how to best address those concerns.

RECESS/ADJOURN

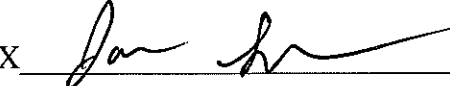
There being no further business, Mr. Randall Donaldson made a motion to adjourn the meeting. The motion was seconded by Mr. James Sellers. The motion passed unanimously.

Board Chairman, Mr. Jake Guercio, adjourned the meeting at 4:33 p.m.

Meeting minutes submitted by Danielle Warren, LEPB Office Administrator, on 4/18/2023.

X 
Board Chairman, Mr. Jake Guercio

Date: 4 / 18 / 2023

X 
Board Secretary, Mr. James Sellers

Date: 4 / 18 / 2023

The next meeting of the Shelby County LEPB is a regular meeting planned for Tuesday, April 4, 2023, at 3:00 p.m. at the Sheriff's Office Training Center at 543 McDow Road, Columbiana, AL, 35051.