

SHELBY COUNTY LAW ENFORCEMENT PERSONNEL BOARD

P.O. BOX 1006
COLUMBIANA, AL 35051

Shelby County Law Enforcement Personnel Board
Regular Meeting Minutes
December 16, 2025, at 4:00 PM
Sheriff's Office Training Center—Large Classroom
543 McDow Road Columbiana, AL 35051

I. CALL TO ORDER

Board Chairman, Mr. Jake Guercio, called the meeting to order at 4:02 p.m.

II. INVOCATION

Mr. Alan Miller gave the invocation.

III. ROLL CALL

Present:

Mr. Jake Guercio, Board Chairman
Mr. James Sellers, Board Secretary
Mr. Rick Ogden
Mr. Bill Keller

Others Present:

Sheriff John Samaniego
Captain Mark Bishop
Lieutenant Debbie Sumrall
Ms. Leigh Ann Bates

IV. ADOPTION OF AGENDA

Mr. Alan Miller made a motion to approve the agenda as presented. The motion was seconded by Mr. Bill Keller. The motion passed unanimously.

V. PUBLIC COMMENTS

VI. CORRESPONDENCE & MESSAGES

1. Notices from the Sheriff's Office were reviewed, merit step raises for December 2025 were approved.
2. Notices from the Sheriff's Office were reviewed, Jacob Oliver is to be placed on the eligibility register.

VII. READING/APPROVAL OF DECEMBER 2, 2025 REGULAR MEETING MINUTES

Tabled until the next meeting.

VIII. NEW BUSINESS

- 1) Review/Approval of December 12, 2025, Deputy Sheriff & Jail Deputy Test Scores
 - a) Mr. Bill Keller made a motion to approve test scores as presented and recommended the qualified candidate be added to the eligibility list. The motion was seconded by Mr. Alan Miller. The motion passed unanimously.
- 2) Lt. Sumrall has proposed ordering marketing materials for Spring recruiting events
 - a) Mr. Bill Keller made a motion to approve Lt. Debbie Sumrall's request for promotional material. The motion was seconded by Mr. James Sellers. The motion was passed unanimously.
- 3) The LEPB approve registration to Winterfest for Deputy Sam Hardy and Investigator Austin Brown
 - a) Mr. Keller made a motion to approve the request for registration to Winterfest for Deputy Hardy and Deputy Brown. The motion was seconded by Mr. James Sellers. The motion was passed unanimously.
- 4) Review of Notary Bond, Notary Stamp and filing fees as a notary for Daisy Carrillo
 - a) Mr. Bill Keller made a motion to approve Daisy Carrillo's request for the expenses of becoming a Notary Public. The motion was seconded by Mr. James Sellers. The motion was passed unanimously.

IX. FINANCIALS

- 1) Review of WIAT Invoice INV4982547-4 *Invoice Period 11/01/25 - 11/30/25* for \$5,882.00 Description Live CFB Streaming.
- 2) Review of WVTM13 Invoice IN4337752-1 *Invoice Period 11/01/25 - 11/30/25* for \$6,263.74 Description HTVDS Distribution.
- 3) Review of Express Employment Invoice IN33262921 of \$851.00
 - a) Mr. Alan Miller made a motion to approve all three invoices. The motion was seconded by Mr. Bill Keller. The motion was passed unanimously.

X. OTHER BUSINESS

- 1) Discussion of adding Daisy Carrillo to the Credit Card with Elan Financial.
- 2) Discussion of extending the internship for Mrs. Erin Prady


- a) Mr. James Sellers made a motion to extend Ms. Erin Prady’s internship for four months. The motion was seconded by Mr. Alan Miller. The motion was passed unanimously.

RECESS/ADJOURN

There being no further business, Mr. James Sellers made a motion to adjourn the meeting. The motion was seconded by Mr. Alan Miller. The motion passed unanimously.

Board Chairman, Mr. Jake Guercio, adjourned the meeting at 4:30 p.m.

Meeting Minutes submitted by LEPB Administrative Assistant, Daisy Carrillo, on 01/04//2026.

X  _____
Mr. Jake Guercio, Board Chairman

Date: 1 / 7 / 202⁶

X  _____
Mr. James Sellers, Board Secretary

Date: 1 / 6 / 202⁶

The next meeting of the Shelby County LEPB is a regular meeting planned for Tuesday, January 6, 2026, at 4:00 p.m., at the Sheriff’s Office Training Center, at 543 McDow Road, Columbiana, AL, 35051.