

SHELBY COUNTY LAW ENFORCEMENT PERSONNEL BOARD

P.O. BOX 1006
COLUMBIANA, AL 35051

Shelby County Law Enforcement Personnel Board
Tentative Agenda
Regular Meeting
July 15, 2025, at 4:00 PM
Sheriff's Office Training Center—Large Classroom
543 McDow Road Columbiana, AL 35051

I. CALL TO ORDER

II. INVOCATION

III. ROLL CALL

IV. ADOPTION OF AGENDA

V. PUBLIC COMMENTS

VI. CORRESPONDENCE & MESSAGES

Notices from the Sheriff's Office including Merit Step Raises

VII. READING/APPROVAL OF JUNE 3, 2025, JUNE 17, 2025, & JULY 1, 2025, REGULAR MEETING MINUTES

VIII. OLD BUSINESS

1) Discussion regarding Advertising and Recruitment Efforts and Proposals

IX. NEW BUSINESS

- 1) Review/Approval of the July 11, 2025 Deputy Sheriff & Jail Deputy Test Scores
- 2) Discussion regarding Administrative Assistant & Executive Administrator Job Descriptions
- 3) Request from Ms. Warren regarding Certified Records Analyst Exam Costs

X. FINANCIALS

- 1) Review of USPS Billing Statement for P.O. Fee of \$81.00 for 6 months or \$162.00 for 12 months

XI. OTHER BUSINESS

- 1) Requests from Ms. Warren regarding Merit Step Raise and ADA Accommodations

XI. EXECUTIVE SESSION

The purpose of this executive session is for (1) The Board to review and discuss the good name and character of LEPB employees and their related performance and/or (2) Discuss pending legal actions which either are or could be associated with the LEPB and/or (3) any discussions that are associated with the good name and character of persons who may be affiliated with or affected by any action of the Shelby County Law Enforcement Personnel Board (LEPB).

The Board will reconvene in open meeting in approximately ____ minutes.

(Time recessed ____ p.m. Time reconvened ____ p.m.)

RECESS/ADJOURN