

SHELBY COUNTY LAW ENFORCEMENT PERSONNEL BOARD

P.O. BOX 1006
COLUMBIANA, AL 35051

Shelby County Law Enforcement Personnel Board
Regular Meeting Minutes
January 7, 2025, at 4:00 PM
Sheriff's Office Training Center—Large Classroom
543 McDow Road Columbiana, AL 35051

I. CALL TO ORDER

Board Chairman, Mr. Jake Guercio, called the meeting to order at 4:13 p.m.

II. INVOCATION

Mr. Alan Miller gave the invocation.

III. ROLL CALL

Present:

Mr. Jake Guercio, Board Chairman
Mr. James Sellers, Board Secretary
Mr. Alan Miller
Mr. Bill Keller
Mr. Rick Ogden
Danielle Warren, LEPB Administrative Assistant

Others Present:

Sheriff John Samaniego
Major Jay Fondren
Captain Mark Bishop
Captain Denver McCool
Captain Nathan Kendrick
Lieutenant Debbie Sumrall
Ms. Leigh Ann Bates
Mr. Phil Burns
Mr. Brian Kilgore

IV. ADOPTION OF AGENDA

Mr. James Sellers made a motion to approve the agenda as presented. The motion was seconded by Mr. Alan Miller. The motion passed unanimously.

V. ELECTION OF OFFICERS

In accordance with the provisions of the enabling act for the LEPB, the election of Board Chairman and Board Secretary are required to be conducted at the beginning of each calendar year.

Board Secretary, Mr. James Sellers, opened the floor for nominations for Board Chairman. Mr. Rick Ogden nominated Mr. Jake Guercio. Mr. Sellers called for nominations for Board Chairman two more times. With no further nominations made Mr. James Sellers declared Mr. Jake Guercio the Board Chairman for 2025.

Board Chairman, Mr. Jake Guercio, opened the floor for nominations for the office of Board Secretary. Mr. Bill Keller nominated Mr. James Sellers for Board Secretary. Mr. Guercio called for nominations for Board Secretary two more times. With no further nominations made, Board Chairman, Mr. Jake Guercio, declared Mr. James Sellers Board Secretary for 2025.

VI. CORRESPONDENCE & MESSAGES

Notices from the Sheriff's Office were reviewed, no action necessary.

VII. READING/APPROVAL OF DECEMBER 17, 2024, REGULAR MEETING MINUTES

Mr. Alan Miller made a motion to approve the December 17, 2024, Regular Meeting Minutes as presented. The motion was seconded by Mr. James Sellers. The motion passed unanimously.

VIII. OLD BUSINESS

- 1) Discussion regarding recruitment campaign proposal review
 - a) Lt. Debbie Sumrall informed the Board a Zoom meeting was scheduled for Friday (01/10/2025) to discuss whether one of the UAB marketing faculty members or a marketing intern would be reviewing the media recruitment proposals.

IX. NEW BUSINESS

- 1) Discussion regarding Shelby County Sheriff's Office 2025 Employee Promotional and Lateral Assessment Review Committee
 - a) Major Jay Fondren informed the Board dates had been secured for the Sworn Deputy promotional exams in September.

X. FINANCIALS

- 1) Review of Sinclair Broadcasting/WBMA Invoice for \$8,000.00 for advertising spots during college playoff games
- 2) Review of Industrial/Organizational Solutions, Inc. Invoice #C61854A for \$24.00 for developing 2025 Pearson VUE coupon code and instructions for use
- 3) Review of receipt from Edgar's Bakery for \$78.00 for Army PaYS Signing Ceremony Cake
- 4) Review of Ms. Warren's expense report for National Association of Government Archives and Records Administrators membership dues
 - a) Mr. Bill Keller made a motion to approve all invoices and receipts for payment. The motion was seconded by Mr. James Sellers. The motion passed unanimously.
- 5) November and December 2024 Budget Reports were reviewed, no action required.

XI. OTHER BUSINESS

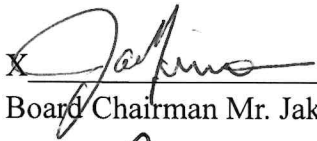
Sheriff Samaniego noted as a point of information his thanks to the LEPB for the PaYS partnership.

RECESS/ADJOURN

There being no further business, Mr. James Sellers made a motion to adjourn the meeting. The motion was seconded by Mr. Bill Keller. The motion passed unanimously.

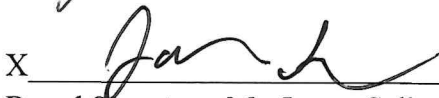
Board Chairman, Mr. Jake Guercio, adjourned the meeting at 4:23 p.m.

Meeting minutes submitted by Danielle Warren, LEPB Administrative Assistant, on 01/21/2025.

X 

Board Chairman Mr. Jake Guercio

Date: 1 / 21 / 2025

X 

Board Secretary, Mr. James Sellers

Date: 1 / 21 / 2025

The next meeting of the Shelby County LEPB is a regular meeting planned for Tuesday, January 21, 2025, at 4:00 p.m. at the Sheriff's Office Training Center, at 543 McDow Road, Columbiana, AL, 35051.