

**Shelby County Law Enforcement Personnel Board**  
**Regular Meeting**  
**March 19, 2019, 6:30 p.m.**  
**Sheriff's Office Training Center**

Chairman Donaldson called the meeting to order, with Mr. Brasher offering the invocation.

Board members and staff present were Mr. Donaldson, Mr. Brasher, Mr. Martin, Mr. Mitchell, Mr. Thornton, and secretary Lucy Womac. Guests present were Sheriff John Samaniego, Capt. Jay Fondren, Deputy David Morrow, and Ricky Jackson.

The agenda was accepted with no changes.

**OLD BUSINESS**

Recent minutes were discussed and corrected for the next regular meeting. The Board members agreed that the paragraph concerning executive sessions should be inserting into the body of the minutes for each meeting and work session at which an executive session occurred. A motion was passed that the Chairman or Secretary of the Board would sign minutes and "For the Record" documentation from all work sessions and meetings.

**NEW BUSINESS**

Time sheets for administrative staff were approved. The Chairman instructed the secretary to ask Payroll whether time sheets should be turned in if they have no hours posted for the pay period.

Results of the March 15, 18, and 19 Clerical exams were certified for the Sheriff's Office.

A motion passed to approve Mrs. Womac's mileage for the month.

Deputy David Morrow had requested a waiver from taking the Fall fitness test for employee incentives due to a serious injury. The Board reviewed minutes and documents concerning other employees being granted the retention of the incentives. Mr. Mitchell moved to approve the request for Deputy Morrow, because of inconsistencies since the LEPB Rules were rewritten. Mr. Martin seconded the motion and it carried.

Sheriff Samaniego had asked Capt. Fondren to check with IOS concerning the proposals for promotional testing and assessments, and to change the number of candidates. The Sheriff suggested the pay scales be changed from fifteen to twelve steps, with the three lower steps removed and the money being spread across the remaining steps for each job.

With no further business, the meeting was adjourned.

Minutes approved by:

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Randall W. Donaldson, Board Chairman

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Bill M. Martin, Board Secretary

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Teddy R. Brasher

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Lyle D. Mitchell

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Donald W. Thornton