

Shelby County Law Enforcement Personnel Board
Regular Meeting
February 19, 2019, 6:30 p.m.
Sheriff's Office Training Center

Chairman Donaldson called the meeting to order, with Mr. Martin offering the invocation.

Board members and staff present were Mr. Donaldson, Mr. Brasher, Mr. Martin, Mr. Mitchell, and secretary Lucy Womac. Guests present were Sheriff John Samaniego, Capt. Jay Fondren, and Ricky Jackson.

The agenda was adopted with the addition of the Sheriff's request, and the LEPB's recent appeal hearing decision. Recent minutes were tabled for the next regular meeting.

NEW BUSINESS

Mr. Donaldson presented copies of an email documenting the LEPB's decision in the Jonathan Andrews appeal hearing.

Results of the January 18 Deputy exams and the February 1, 8, and 15 exams for Deputy and Corrections Officer were certified for the Sheriff's Office.

Time sheets for administrative staff were approved.

IOS had submitted proposals for new promotional testing and assessments in 2019. A motion passed to approve the testing for the sworn Sergeant position. The additional positions will be discussed when the current budget information is updated.

The secretary was asked to request the budget from Commission Accounting.

The following educational incentives were approved:

- Corrections Officer Crystal L. Motley for ten percent;
- New Deputy Willie Q. Sistrunk for ten percent;
- Deputy William G. Mullins, Jr. for fifteen percent.

Sheriff Samaniego requested to change an open Clerical vacancy to a Corrections Officer position. The Board voted to allow the change.

The Board adopted the Criminal Analyst Job Description to be added to the LEPB Rules under Addendum C.

The IOS revised pay study proposal was discussed and the Board agreed to solicit more information before proceeding.

The following were approved for payment:

- IOS invoices dated 2/8/2019 and 2/15/2019 for online exams;
- NeoGov software license for the period 2/28/19 to 2/27/2020;
- Office Depot bill dated 1/30/2019 for office supplies;
- Shred-it invoice dated 2/15/2019 for services rendered;
- office supplies that were purchased by Ms. Betsy King.

The Board inquired about the information concerning the Secretary's accrued benefits that would be due at her retirement. Ms. Womac was directed by the Board, again, to contact the County HR or Payroll group to determine what records they maintained concerning these benefits.

The Board went into executive session on a motion by Mr. Mitchell. The purpose of this executive session was for (1) The Board to review and discuss the good name and character of LEPB employees and their related performance; and/or (2) to Discuss pending legal actions which either are or could be associated with the LEPB; and/or (3) any discussions that are associated with the good name and character of persons who may affiliated with or affected by any action of the Shelby County Law Enforcement Personnel Board (LEPB). The Board was to reconvene in open meeting in approximately twenty minutes. Time recessed: 7:41 p.m. Time reconvened: 8:01 p.m.

With no further business, the meeting was adjourned.

Minutes approved by:

Randall W. Donaldson, Board Chairman

Bill M. Martin, Board Secretary

Teddy R. Brasher

Lyle D. Mitchell