

Shelby County Law Enforcement Personnel Board
Special Meeting
September 5, 2017, 4:00 p.m.

The purpose of the special meeting was to discuss the Rules rewrite, advertising, and other tabled agenda items, and to approve the results of the August 19 Deputy and Corrections Officer written exams.

Secretary Bill Martin called the meeting to order at the County Services Building in Pelham, asking Mr. Brasher to give the invocation.

Board members and staff present were Mr. Martin, Mr. Brasher, Mr. Mitchell, Mr. Lewis, and secretary Lucy Womac. Guest present was Chief Deputy Chris George.

OLD BUSINESS

The Rules rewrite was discussed. Mr. Mitchell felt that the Board should postpone a vote on the rewrite until all appendices were attached, including the job descriptions. The secretary was asked to contact Jason Crutchfield with AUM SummaSource about the Evidence Custodian job description requested earlier, as well as one for Deputy Pilot. Mr. Mitchell also wanted to compare the online application to the paper application before the members decide whether one or both would be accepted for the Nov. 4 Deputy and C. O. exams. Their decision will determine the wording of the next exam announcements.

After a discussion on advertising, Mr. Mitchell moved to approve \$2,000.00 for Screen Vision Media to run video ads for the Sheriff's Office jobs in movie theaters, to be paid in the current fiscal year. Mr. Lewis seconded the motion and it passed. The secretary was instructed to contact Landon Lyle, Account Executive with SVM concerning billing arrangements.

NEW BUSINESS

IPMA had submitted an invoice in the amount of \$1,498.35 for the recent test materials. Ms. Amanda Certain's bill for \$280.41 to administer the exams was also presented. Mr. Mitchell moved to approve both bills for payment in the current fiscal year. Mr. Lewis seconded the motion and it carried.

The Board considered the results of the August 19 Deputy and C. O. written exams. Mr. Lewis moved to approve the new eligible lists, alphabetized and highest-to-lowest score, for both job classifications. Mr. Mitchell seconded the motion and it passed. Mr. Martin asked that Chief George be given copies of the approved lists.

Mr. Mitchell then moved that the Board members express their condolences for the passing of Chairman Donaldson's mother with flowers or a charitable donation, whichever the

family wished. Mr. Lewis seconded the motion and it carried. The secretary also offered to send a sympathy card from the LEPB.

A special meeting was called for October 3 to further discuss tabled agenda items, pending availability of a conference room.

With no further business, the meeting was adjourned by motion of Mr. Lewis.

Minutes approved by:

Bill M. Martin, Board Secretary

Teddy R. Brasher

Lyle D. Mitchell

Christopher J. Lewis, Sr.