

**Shelby County Law Enforcement Personnel Board**  
**Regular Meeting**  
**August 14, 2017, 6:30 p.m.**

Chairman Donaldson called the meeting to order at the Sheriff's Office Training Center, asking Mr. Brasher to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Brasher, Mr. Martin, Mr. Mitchell, and secretary Lucy Womac. There were no guests present.

Mr. Mitchell moved to approve the minutes of the July 24 regular meeting. Mr. Martin seconded the motion and it carried.

**OLD BUSINESS**

The LEPB's budget for July from Commission Accounting was presented.

**NEW BUSINESS**

Mr. Mitchell moved to approve the secretary's time sheets. Mr. Martin seconded the motion and it passed.

Chief Deputy Chris George participated via teleconference call. He gave the Board members options for recruiting new employees by advertising, and offered to bring a short video to the next day's work session that could be run at theaters before the main features. The infomercials would cost \$1,500 to \$1,800 each.

Chairman Donaldson led a discussion on possible expenditures and asked when the Board had last contracted for a salary survey. AUM had conducted one in 2014, resulting in new pay scales. Holding a new Corrections Officer Sergeant testing process was also discussed, as well as the possibility of purchasing new furnishings for the LEPB office.

A Corrections Officer had requested more time from the Reserve Sick Leave Bank. Mr. Mitchell moved to grant him up to thirty days. Mr. Martin seconded the motion and it carried.

Deputy Thomas S. Nordyke had completed his bachelor of science in criminal justice public administration from Liberty University, accredited by the Southern Association of Colleges and Schools. New Deputy Jeffrey A. Bahr was hired with a bachelor of arts in criminal justice from the University of Alabama, with a minor in applied computer science. After considering their official transcripts, Mr. Mitchell moved to approve the ten-percent educational incentive for both employees. Mr. Martin seconded the motion and it passed.

AUM SummaSource's invoice #15 on the fifteen-month promotional testing contract for Lieutenant and Sergeant was then discussed. It had not been paid pending receipt of a bill for cost reimbursables on the project. AUM's Towanna Sears had emailed that there were no further cost reimbursables to be billed. Mr. Mitchell moved to approve for payment AUM's invoice #15 in the full amount of \$5,321.22 for the last monthly fee on the fifteen-month contract. Mr. Brasher seconded the motion and it carried.

As FYI, the Sheriff had approved nine employees' step raises due in September.

With no further business, the meeting was adjourned by motion of Mr. Mitchell.

Minutes approved by:

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Randall W. Donaldson, Board Chairman

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Bill M. Martin, Board Secretary

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Teddy R. Brasher

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Lyle D. Mitchell