

Shelby County Law Enforcement Personnel Board
Regular Meeting
July 24, 2017, 6:30 p.m.

Chairman Donaldson called the meeting to order at the Sheriff's Office Training Center, asking Mr. Brasher to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Brasher, Mr. Martin, Mr. Mitchell, and secretary Lucy Womac. Guest present was Major Ken Burchfield.

The members agreed to discuss only certain agenda items.

Mr. Brasher moved to approve the minutes of the June 20 regular meeting and the July 7 special meeting. Mr. Mitchell seconded the motion and it carried.

OLD BUSINESS

The LEPB's budget for June from Commission Accounting was presented.

NEW BUSINESS

Mr. Mitchell moved to approve Sheriff Samaniego's one-time request to hire Jeffrey A. Bahr into a pay step higher than step four of the Deputy pay scale, due to his experience as a helicopter pilot and instructor as well as in law enforcement. Mr. Brasher seconded the motion and it passed. Mr. Martin asked that his No vote be shown in the minutes.

Mr. Brasher moved to approve the secretary's time sheets. Mr. Mitchell seconded the motion and it passed.

Deputy Chris Harmon had completed his bachelor of science in criminal justice public administration from Liberty University, accredited by the Southern Association of Colleges and Schools. After considering his official transcript, Mr. Mitchell moved to approve the ten-percent educational incentive for him. Mr. Brasher seconded the motion and it carried.

Mr. Martin wanted the opinions from attorney Butch Ellis concerning teleconference calls at meetings to be retained in the LEPB office.

Bills and invoices were then considered. AUM SummaSource's invoice #15 on the fifteen-month promotional testing contract for Lieutenant and Sergeant has not been paid pending receipt of a bill for cost reimbursables on the project. Industrial/Organizational Solutions had submitted an invoice for \$586.21 for cost reimbursables on the Captain Assessment project. The annual Post Office box rental fee of \$116.00 was due. Mr. Mitchell moved to approve for payment the bills from IOS and the U. S. Postal Service,

and to wait to approve the AUM invoice until a final bill is received for cost reimbursables. Mr. Brasher seconded the motion and it carried. Chairman Donaldson asked the secretary to contact Katherine Webb concerning AUM's final bill and to copy him on the email.

Further discussion of the Rules rewrite is scheduled for a work session. Mr. Dale Gorham of Net-2-Net will be invited to attend an upcoming meeting to discuss the Board's website.

As FYI, the Sheriff approved eleven employees' step raises due in August.

With no further business, the meeting was adjourned by motion of Mr. Mitchell.

Minutes approved by:

Randall W. Donaldson, Board Chairman

Bill M. Martin, Board Secretary

Teddy R. Brasher

Lyle D. Mitchell