

Shelby County Law Enforcement Personnel Board
Regular Meeting
April 18, 2017, 6:30 p.m.

Secretary Bill Martin called the meeting to order at the Sheriff's Office Training Center, asking Mr. Mitchell to give the invocation.

Board members and staff present were Mr. Martin, Mr. Mitchell, Mr. Lewis, Mr. Brasher, and secretary Lucy Womac. Guests present were Chief Deputy Chris George and Sergeant Owen Prescott.

After a brief discussion, Mr. Mitchell moved to shorten the agenda to discuss only the following items: the Captain testing and assessment process, secretary's time sheets, approval of the Sergeant promotional results, and approval of invoices for payment. Mr. Lewis seconded the motion and it carried.

Mr. Mitchell moved to approve the minutes of the March 21 regular meeting. Mr. Brasher seconded the motion and it passed.

OLD BUSINESS

Mr. Martin asked Chief George to bring the Board members up to date on the Captain assessment process. Chief George reported that Industrial/Organizational Solutions, Inc. has been easy to work with and everything was going very smoothly.

NEW BUSINESS

Mr. Lewis moved to approve the secretary's time sheets. Mr. Mitchell seconded the motion and it carried.

The Sergeant testing and assessment results were considered. The AUM SummaSource had emailed a sample candidate feedback report and stated that the scores are not based on one hundred percent, but rely on the performance dimensions measured by each exercise. Mr. Lewis moved to approve the results and give a copy to the Sheriff's Office. Mr. Mitchell seconded the motion and it passed. Chief George was given a copy of the list.

The Board reconsidered invoice #12 on the current fifteen-month promotional contract with AUM SummaSource in the amount of \$5,321.27. There were no cost reimbursables for the month of February. At the March meeting, the Board felt that this invoice should not be approved for payment until the results of the Sergeant testing/assessment process had been received. Also presented was an invoice from I/O Solutions for \$5,980.00, the first of three installments for the Captain assessment process. Mr. Lewis now moved to approve both bills for payment. Mr. Mitchell seconded the motion and it carried.

As FYI, the Sheriff had approved five employees' step raises due in May.

With no further business, the meeting was adjourned by motion of Mr. Lewis.

Minutes approved by:

Bill M. Martin, Board Secretary

Teddy R. Brasher

Lyle D. Mitchell

Christopher J. Lewis, Sr.