

Shelby County Law Enforcement Personnel Board
Regular Meeting
January 17, 2017, 6:30 p.m.

Chairman Donaldson called the meeting to order at the Sheriff's Office Training Center, asking Mr. Martin to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Brasher, Mr. Martin, Mr. Lewis, Mr. Mitchell, and secretary Lucy Womac. Guests present were Sheriff John Samaniego; Chief Deputy Chris George; Sgt. Owen Prescott; Deputies Greg Lilly, Lee Stockman, and Dylan Baker; and Records Clerk Dianna Mullen.

Mr. Lewis moved to approve the minutes of the December 20 regular meeting with one deletion. Mr. Mitchell seconded the motion and it carried.

OLD BUSINESS

Chief George updated the Board members on the AUM promotional testing/assessment processes. Mr. Donaldson informed the group that he will meet with AUM's Jason Crutchfield the following day to discuss current and future projects. No budget reports have been distributed recently by Commission Accounting. Mr. Mitchell asked to table the vote to approve the updated Rules, as the distributed copies contained the red-lined wording along with the corrections. The Board will first vote at the February 21 regular meeting whether to approve the new verbiage; the second vote whether to adopt the new Rules as a whole will take place in March.

NEW BUSINESS

Deputy Lee Stockman recently completed his juris doctor degree at Birmingham School of Law and was requesting the fifteen-percent educational incentive. His transcript packet included a Certificate of Graduation letter from the Dean and a congratulatory letter from the Associate Dean. The Board members were shown copies of the November 21, 2006 meeting minutes, at which a motion was passed to include in the Board's list for approved educational incentives all schools accredited by the Alabama Bar Association. Deputy Greg Lilly has earned an associate in applied science degree with a major in law enforcement and was requesting the five-percent educational incentive. His documentation included letters from the Director of Articulation stating that his A.A.S. degree, Certificate in Law Enforcement, and Advanced Certificate in Law Enforcement had been posted on his transcript. After consideration, Mr. Mitchell moved to approve these two employees' respective educational incentives. Mr. Lewis seconded the motion and it carried.

In December, the Board members saw the transcript of clerk Dianna Mullen,. She graduated with a master of library information studies from the University of Alabama. It was noted that the degree is not on the list of five disciplines which would automatically qualify for the fifteen percent educational incentive. The members now saw more detailed information from the school's website concerning the degree program. Requirements include core courses in organization of information, research methods, and special libraries and information centers.

Ms. Mullen gave a verbal overview of her degree as it pertains to her work. Chief George agreed this degree entails coding, historical data, and keeping accurate records. Mr. Mitchell moved to approve an educational incentive for her of fifteen percent effective December 20 when first presented, which was not to be considered a blanket for future requests. Mr. Lewis seconded the motion and it passed.

There were no bills to consider nor step raises signed this month. As FYI, there were three recent suspensions. On motion of Mr. Lewis, the Board went into executive session at 6:52 p.m. Executive session was ended by motion of Mr. Mitchell at 7:06 p.m.

Mr. Mitchell moved that the secretary's time sheets and mileage be approved as submitted. Mr. Lewis seconded the motion and it passed.

Deputy Ryan Gibson had six years' law enforcement experience when hired. The scheduled week of testing for Sergeant will end on his anniversary date. After discussion, it was decided that Deputy Gibson had not met the time frame by the January 6 deadline to register for the promotional tests, nor would he have the required three years with the Sheriff's Office when testing begins. According to precedent, his request to test was denied.

Mr. Mitchell then moved to re-elect Mr. Donaldson as Board Chairman; Mr. Brasher seconded the motion and it carried. Mr. Lewis moved to retain Mr. Martin as Secretary of the Board; Mr. Mitchell seconded and the motion passed.

A special meeting was called for 4:00 p.m. Monday, February 13 to review the secretary's evaluation with her, pending availability of a conference room. With no further business, the meeting was adjourned by motion of Mr. Lewis.

Minutes approved by:

Randall W. Donaldson, Board Chairman

Bill M. Martin, Board Secretary

Teddy R. Brasher

Lyle D. Mitchell

Christopher J. Lewis, Sr.