

Shelby County Law Enforcement Personnel Board
Special Meeting
September 26, 2016, 4:00 p.m.

The purpose of the special meeting was to discuss the proposed changes to the Rules and Reserve Sick Leave Bank request form, and proposed job description for Fleet Manager.

Secretary of the Board Bill Martin called the meeting to order in the County Services Building in Pelham and asked Chief George to give the invocation.

Board members and staff present were Mr. Martin, Mr. Brasher, Mr. Mitchell, Mr. Lewis, and secretary Lucy Womac. Guest present was Chief George.

Chief George distributed copies of the new position, and updated versions of the suggested Rule and RSLB form changes. The secretary was asked to forward the RSLB application to the Chairman and see if he can meet October 3 for further discussion. If approved by the Board, the new Bank request form would be presented to the employees for their input. It was agreed that a larger venue may be needed for the October 18 regular meeting.

AUM sent a \$5,410.63 invoice on the promotional testing contract. Mr. Mitchell moved to approve the bill for payment in this fiscal year. Mr. Lewis seconded; the motion carried. The secretary was asked to request an updated budget from Commission Accounting. Mr. Donaldson can then speak with Finance Manager Butch Burbage concerning the budget.

Mr. Mitchell then moved that the Board adopt the Fleet Manager job classification at the pay of Corrections Officer. Mr. Lewis seconded the motion and it passed unanimously. Payroll and Personnel Services will be notified of the new position.

With no further business, the meeting was adjourned on motion of Mr. Lewis.

Minutes approved by:

Bill M. Martin, Board Secretary

Teddy R. Brasher

Lyle D. Mitchell

Christopher J. Lewis, Sr.