

**Shelby County Law Enforcement Personnel Board**  
**Planning Session**  
**May 23, 2016, 5:00 p.m.**

The main purpose of the special meeting was to discuss the budget and plans for future projects.

Chairman Donaldson called the meeting to order in the County Services Building, asking Mr. Martin to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Brasher, Mr. Martin, Mr. Mitchell, Mr. Lewis, and secretary Lucy Womac. Guests present were Sheriff John Samaniego and Chief Deputy Chris George.

Items tabled at the May 17 regular meeting were considered first. C. O. Matt Mosley had emailed to ask whether a degree in psychology or forensic psychology would be approved for the fifteen-percent educational incentive if he were to pursue a master's degree from American Military University where he earned his bachelor's. It was agreed he should speak with his Division Commander concerning whether that degree would fit his current position.

IPMA-HR's invoice for annual membership dues was presented. The Board concurred that the Sheriff should be retained as a Covered Staff Member to receive mailings, Major Burchfield could be removed from the list, and Chief George and Mrs. Womac should be added. Mr. Martin moved to approve for payment the \$393.00 membership dues. Mr. Lewis seconded the motion and it carried.

Chairman Donaldson opened the budget discussion. After the Sheriff's Office has completed their rewrite of the LEPB's Rules, it will be emailed or mailed to the Board members to mark changes they want to make before AUM SummaSource does the final edit. AUM will also be asked to update the job descriptions and include new ones for Evidence Custodian (which will become a civilian position), Fleet Manager, Records Supervisor, Communications, and Captain Deputy. Chief George will send the secretary his recent emails with Jason Crutchfield and Dr. Brent Maulden with SummaSource about the job descriptions.

Recruitment was then discussed and whether funds will become available. Mr. Lewis opined that with Sunday alcohol sales, there could be a \$45,000.00 increase in taxes the county collects per year. Mr. Martin said that under the current fiscal year's budget, there will not be much excess this year.

With no further business, the meeting was adjourned by motion of Mr. Mitchell.

Minutes approved by:

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Randall W. Donaldson, Board Chairman

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Bill M. Martin, Board Secretary

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Teddy R. Brasher

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Lyle D. Mitchell

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Christopher J. Lewis, Sr.