

Shelby County Law Enforcement Personnel Board
Regular Meeting
February 16, 2016, 6:30 p.m.

Chairman Donaldson called the meeting to order at the Sheriff's Office Training Center and asked Mr. Brasher to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Lewis, Mr. Martin, Mr. Brasher, Mr. Mitchell, and secretary Lucy Womac. Guest present was Chief Deputy Chris George.

OLD BUSINESS

The LEPB's last budget information from Commission Accounting was redistributed and discussed. The members agreed to request that the carry-over amount from the previous year be spent first.

Chairman Donaldson signed two copies of the Memorandum of Agreement concerning promotional testing with SummaSource/AUM, to be paid over a period of fifteen months. The copies will be sent to Chancellor Veres for signature.

NEW BUSINESS

Mr. Martin moved to approve the minutes of the January 21 regular meeting and February 11 special emergency meeting as written. Mr. Lewis seconded the motion and it carried.

Mr. Mitchell moved that the secretary's time sheets and mileage for the month be approved as submitted. Mr. Lewis seconded the motion and it passed.

At last week's special emergency meeting, thirty days from the Reserve Sick Leave Bank were approved for an employee who did not have enough leave time to cover that pay period. Mr. Donaldson suggested the employee request another thirty days from the Bank to cover the time before the next regular meeting on March 15. With the new request in hand, Mr. Lewis moved to grant the employee thirty more days from the Bank. Mr. Martin seconded the motion and it carried. The employee and Payroll will be notified.

The results of the February 6 Deputy and Corrections Officer examinations were presented. Mr. Lewis moved to approve the new lists of eligibles. Mr. Mitchell seconded the motion and it passed. Chief George was given copies of the alphabetized and highest-to-lowest scores lists.

The Board considered the following bills: Bradley Arant's statement for \$242.50 to draft a routine audit response letter; an invoice for \$902.01 from Independent Stationers for three color toner cartridges and three black cartridges for the LEPB office's printer/copier; IPMA's invoices for \$1,253.01 for the Administrative/Clerical/Support Services

examination given January 16, and \$1,430.20 for the Deputy and Corrections Officer exams held February 6; Amanda Certain's bill for \$176.97 for administering the Clerical exam to the larger group; Cherlyn Thomley's for \$115.52 to administer the Clerical exam to one applicant who had requested Reasonable Accommodations; and Jan Walker's for \$261.62 for administering the Deputy and C. O. exams. Mr. Martin moved to approve all the bills. Mr. Mitchell seconded the motion and it carried.

As FYI, the Sheriff had signed eleven pending step raises; two had been denied due to suspensions.

With no further business, the meeting was adjourned.

Minutes approved by:

Randall W. Donaldson, Board Chairman

Bill M. Martin, Board Secretary

Teddy R. Brasher

Lyle D. Mitchell

Christopher J. Lewis, Sr.