

**Shelby County Law Enforcement Personnel Board**  
**Regular Meeting**  
**January 21, 2016, 5:00 p.m.**

Chairman Donaldson called the meeting to order at the Sheriff's Office Training Center and asked Mr. Martin to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Lewis, Mr. Brasher, Mr. Martin, Mr. Mitchell, and secretary Lucy Womac. Guests present were Sheriff John Samaniego, Chief Deputy Chris George, and Deputy Lee Stockman.

**OLD BUSINESS**

The LEPB's latest budget information from Commission Accounting was distributed. The Board discussed two proposals from AUM concerning promotional testing, one to be paid over twelve months and the other over fifteen months. Mr. Mitchell moved to accept the proposal to distribute the payments over fifteen months. Mr. Lewis seconded the motion and it carried. The secretary was asked to let AUM know of the decision, and to request a formal Memorandum of Agreement contract for signatures.

**NEW BUSINESS**

Mr. Martin moved to approve the minutes of the December 7 regular meeting, and the minutes from the December 16 work session with one correction. Mr. Brasher seconded the motion and it passed.

The results of the January 16 Administrative/Clerical/Support Services examination were presented. Mr. Lewis moved to approve the new list of eligibles. Mr. Brasher seconded the motion and it carried. Sheriff Samaniego was given copies of the alphabetized and highest-to-lowest scores lists.

The secretary's time sheets and mileage for the month were approved.

Corrections Officer Bennett E. Shine had submitted a request to retain his two-percent fitness incentive for the first half of 2016. He was unable to participate in the Fall testing or a make-up test due to a knee injury, surgery, illness, and military drills. Documentation from his surgeon was presented. Mr. Lewis asked if similar requests had been approved in the past. Mr. Mitchell confirmed that the Board had approved continuation of the fitness incentive for other employees who usually passed the fitness test, and he moved to approve Officer Shine's request. Mr. Lewis seconded the motion and it passed.

Jason Crutchfield had sent Chairman Donaldson an email informing the Board that AUM University Outreach: Organizational Consulting is changing its name to SummaSource, which will appear on future invoices and contractual documents. Mr. Donaldson asked that the email be forwarded to the County Commission for their records. He also requested

that Commission Accounting show the carry-over amount on the LEPB's year-to-date budget detail printout distributed each month.

The floor was then opened for officer nominations. Mr. Brasher nominated Mr. Donaldson to continue as Board Chairman for the coming year; Mr. Mitchell seconded. Mr. Brasher nominated Mr. Martin to continue serving as Secretary of the Board; Mr. Mitchell seconded. A motion was passed to close nominations and declare by acclamation the officers for the coming year.

There were no bills this month. As FYI, the Sheriff had signed six pending step raises.

With no further business, the meeting was adjourned.

Minutes approved by:

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Randall W. Donaldson, Board Chairman

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Bill M. Martin, Board Secretary

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Teddy R. Brasher

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Lyle D. Mitchell

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Christopher J. Lewis, Sr.