

**Shelby County Law Enforcement Personnel Board**  
**Special Meeting**  
**October 5, 2015, 12:00 noon**

The purposes of the special meeting were to review the secretary's annual evaluation with her and to discuss the County Commission's budget recommendations.

Chairman Donaldson called the meeting to order in the conference room of the Butch Ellis Community Services Building and asked Mr. Mitchell to give the invocation. The Board welcomed newest member Chris J. Lewis, Sr., representative for the Commission.

Board members and staff present were Mr. Donaldson, Mr. Lewis, Mr. Mitchell, Mr. Brasher, Mr. Martin, and secretary Lucy Womac. The guest in attendance was Chief Deputy Chris George.

The Commission had recently passed Resolution 15-9-28-03, approving a compensation action of three percent for full-time county employees. Chief George informed the Board that the Sheriff would not object to the same one-time payout for his department. The secretary was asked to inquire of Payroll whether those retiring soon would still be in the system for any late payments. During discussion, Mr. Donaldson stated that what is done for the Sheriff's Office employees should also include the LEPB secretary. Mr. Lewis then moved to approve the same pay treatment for the Sheriff's Office that the other county employees will receive. Mr. Mitchell seconded the motion and it carried.

Mr. Martin proposed an addition to the Rules stating that results of all tests given for the Board be delivered to the secretary, to be sealed and presented to the Chairman at a meeting for approval by the Board, with approved results forwarded to the appointing authority for consideration. Chairman Donaldson said the long-held policy will be included in the upcoming rewrite of the Rules. Mr. Martin wanted to proceed with a Rule addition so the matter would be on record. Input will be gathered from interested parties before a notice is posted.

The Board went into executive session at 12:51 p.m. to discuss the secretary's review with her. Executive session ended at 1:00 p.m. Both motions were made by Mr. Mitchell and seconded by Mr. Lewis.

Mr. Mitchell then moved to approve a one-step increase for the secretary, effective on her step raise date of October 1. Mr. Lewis seconded the motion and it passed.

With no further business, the meeting was adjourned on motion of Mr. Brasher.

---

Randall W. Donaldson, Board Chairman

---

Bill M. Martin, Board Secretary

---

Teddy R. Brasher

---

Lyle D. Mitchell

---

Christopher J. Lewis, Sr.