

**Shelby County Law Enforcement Personnel Board**  
**Regular Meeting**  
**December 7, 2015, 6:30 p.m.**

Chairman Donaldson called the meeting to order at the Sheriff's Office Training Center and offered the invocation.

Board members and staff present were Mr. Donaldson, Mr. Brasher, Mr. Martin, Mr. Lewis, and secretary Lucy Womac. Guest present was Chief Deputy Chris George.

**OLD BUSINESS**

The LEPB's latest budget information from Commission Accounting was distributed. AUM projects will be discussed at the December 16 work session.

**NEW BUSINESS**

Mr. Martin moved to approve the minutes of the November 17 regular meeting. Mr. Lewis seconded the motion and it carried.

Mr. Brasher moved to approve the secretary's time sheets and mileage. Mr. Lewis seconded the motion and it passed.

The Board considered transcripts for three new Corrections Officers. Robert T. Harris received a bachelor of arts in history from Auburn University. C. Chase Smith holds a bachelor of arts in criminal justice from the University of Alabama. Tovah M. Rose attended the University of Tennessee at Chattanooga. Her transcript did not show her class level, and the school does not write letters giving the student's status; however, the Records Office emailed a link to their catalog, in which the classification section states that sixty to ninety semester credit hours are required for junior status. Officer Rose earned eighty-seven credit hours. Mr. Lewis moved to grant Officers Harris and Smith ten-percent educational incentives. Mr. Martin seconded and the motion carried. Mr. Lewis then moved to grant Officer Rose the five-percent educational incentive. Mr. Brasher seconded the motion and it passed. Chairman Donaldson asked the secretary to make note of the unusual circumstances and the Board's decision for future reference.

There were no bills to consider. As FYI, there were twelve step raises signed by the Sheriff due in January; one step raise was denied due to a suspension.

With no further business, the meeting was adjourned.

Minutes approved by:

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Randall W. Donaldson, Board Chairman

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Bill M. Martin, Board Secretary

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Teddy R. Brasher

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Christopher J. Lewis, Sr.