

**Shelby County Law Enforcement Personnel Board**  
**Regular Meeting**  
**November 17, 2015, 6:30 p.m.**

Chairman Donaldson called the meeting to order at the Sheriff's Office Training Center and asked Mr. Mitchell to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Lewis, Mr. Brasher, Mr. Martin, Mr. Mitchell, and secretary Lucy Womac. Guest present was Chief Deputy Chris George.

Mr. Lewis moved to approve the minutes from the October 26 regular meeting and the November 5 special meeting as written. Mr. Brasher seconded the motion and it carried.

**OLD BUSINESS**

The LEPB's latest budget information from Commission Accounting was distributed. There was a brief discussion concerning AUM projects. Chief George informed the Board members that the Sheriff's Office has a need for the sworn Lieutenant testing to be administered next spring, followed by the sworn Sergeant testing. He volunteered to speak with Krissie Masters, Executive Administrator, about helping to set up a keyboarding test after the Admin/Clerical/Support Services written exam that is scheduled for January 16, and asked the secretary to also email Ms. Masters.

**NEW BUSINESS**

Results of the November 7 Deputy and Corrections Officer written exams were presented. Mr. Brasher moved to approve the new lists of eligibles. Mr. Mitchell seconded the motion and it passed. Copies of the lists were given to Chief George for the Sheriff's Office.

Mr. Mitchell moved to approve the secretary's time sheets and mileage. Mr. Lewis seconded the motion and it carried.

Deputy Thomas Nordyke had requested a five-percent educational incentive. The Board considered his Liberty University transcript which showed that many of his credit hours were from Auburn; also presented was a letter from the Registrar's office stating that Deputy Nordyke is classified as a senior. Mr. Mitchell moved to approve the incentive. Mr. Lewis seconded and the motion passed.

At the October 26 regular meeting, the members voted to approve the wording of Mr. Martin's proposed addition to the Rules requiring the Board's approval of all test results before the appointing authority receives copies. Mr. Martin now moved to adopt the proposed addition into the Rules, to be inserted into Article VII, Section 7.05 (c), between the two existing paragraphs. Mr. Lewis seconded the motion and it carried.

IPMA's invoice for \$597.93 for the recent tests was considered, along with Jan Walker's bill totaling \$330.63 for administering the exams. Mr. Mitchell moved to approve both for payment. Mr. Martin seconded; motion passed.

As FYI, there were seven step raises signed by the Sheriff due in December.

Mr. Donaldson then called a work session for 4 p.m. Wednesday, December 16, pending availability of a conference room, to discuss the budget and pending AUM projects.

With no further business, the meeting was adjourned.

Minutes approved by:

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Randall W. Donaldson, Board Chairman

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Bill M. Martin, Board Secretary

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Teddy R. Brasher

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Lyle D. Mitchell

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Christopher J. Lewis, Sr.