

Shelby County Law Enforcement Personnel Board
Regular Meeting
October 26, 2015, 6:30 p.m.

Secretary of the Board Bill Martin called the meeting to order at the Sheriff's Office Training Center and asked Mr. Mitchell to give the invocation.

Board members and staff present were Mr. Martin, Mr. Brasher, Mr. Lewis, Mr. Mitchell, and secretary Lucy Womac. Guests present were Sheriff John Samaniego, Chief Deputy Chris George, and Dale Gorham, owner/operator of Net2Net.

Mr. Mitchell moved to approve the minutes from the September 15 regular meeting and the October 5 special meeting as written. Mr. Brasher seconded the motion and it carried.

OLD BUSINESS

The LEPB's latest budget information from the Commission Accounting was distributed. September and the 2014-2015 fiscal year had not yet been closed out. The Board members agreed to meet when updated figures are available and to also discuss future AUM projects.

NEW BUSINESS

Mr. Brasher moved to approve the secretary's time sheets and mileage. Mr. Mitchell seconded the motion and it passed.

Mr. Gorham was recognized and presented an overview of the LEPB's website. He reported that the number of visitors to the site increases every year with most spikes occurring after announcements for tests are posted. Many viewers are also reading the meeting minutes. The site is on all major search engines and is seen globally. Future plans and possible improvements to the site were discussed.

Mr. Mitchell then moved that Secretary Martin be authorized to sign approved paperwork in Chairman Donaldson's absence. Mr. Lewis seconded the motion and it carried. Mr. Martin signed Mrs. Womac's mileage sheet and Longevity bonus verification form. Mr. Martin asked that the Board members' expense reports be signed by Mr. Donaldson.

First presented at the last regular meeting was new C. O. Justin Cardwell's transcript from Mississippi College. His bachelor's in administration of justice had been highlighted and he was approved for a ten-percent educational incentive, but he also holds a master's in the same discipline that was not highlighted on page two. Mr. Mitchell now moved to approve the fifteen-percent educational incentive for Officer Cardwell, effective the date the transcript was first presented for an incentive. Mr. Lewis seconded the motion and it passed.

C. O. William Brannon had inquired whether a master's in mathematics would be considered sufficiently job-related to qualify for the fifteen-percent educational incentive. Asked for his input, Sheriff Samaniego said that in his opinion it would not. The members concurred. Officer Brannon will be notified.

At the October 5 special meeting, Mr. Martin proposed an addition to the Rules requiring the Board's approval of all test results before the appointing authority receives copies. Mr. Lewis moved to approve the proposed wording, and proceed with a vote at the next regular meeting whether to adopt the proposed addition into the Rules. Mr. Mitchell seconded the motion and it carried. The exact placement in Section 7 would then be decided.

AUM's final invoice #7 on the C. O. Sergeant promotional testing process was considered for payment. Mr. Mitchell moved to approve that invoice in the full amount of \$529.16. Mr. Lewis seconded the motion and it passed. Earlier in the year a cost reimbursables charge for \$45.41 was not approved for payment until documentation was received. With that in hand, the Board later approved the amount but it has not yet been paid. It was agreed that this outstanding balance should be paid to clear the books on that contract.

As FYI, there were five step raises signed by the Sheriff due in November. A suspension had recently occurred. Mr. Lewis moved to go into executive at 7:08 p.m. Mr. Mitchell seconded the motion and it carried. Mr. Mitchell moved to come out of executive at 7:10 p.m. Mr. Lewis seconded that motion and it passed.

Mr. Martin then called a special meeting for 5 p.m. Thursday, November 5, pending availability of a conference room, to discuss the budget and pending AUM projects.

With no further business, the meeting was adjourned on motion of Mr. Lewis.

Minutes approved by:

Bill M. Martin, Board Secretary

Teddy R. Brasher

Lyle D. Mitchell

Christopher J. Lewis, Sr.