

Shelby County Law Enforcement Personnel Board
Regular Meeting
June 17, 2014, 6:30 p.m.

Chairman Donaldson called the monthly meeting to order in the Sheriff's Office Training Center and asked Mr. Morris to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Morris, Mr. Martin, Mr. Brasher, Mr. Weatherford, and secretary Lucy Womac. Capt. Chris George was welcomed as the guest representing the Sheriff's Office.

Mr. Martin moved to approve the corrected minutes of the May 20 regular meeting and the June 5 special meeting. Mr. Weatherford seconded the motion and it carried.

NEW BUSINESS

Mr. Martin moved to approve the secretary's time sheets and mileage. Mr. Weatherford seconded the motion and it passed.

New Deputies J. Kyle Burke and Gregory A. Gremillion began working June 6 and June 9, respectively. Each had requested an educational incentive of ten percent. Deputy Burke holds a bachelor of science in commerce business administration from the University of Alabama, majoring in management. Deputy Gremillion has a bachelor of arts degree in criminal justice, also from UA. The Board considered their official transcripts. Mr. Weatherford moved to approve the ten-percent incentive for both. Mr. Brasher seconded the motion and it carried.

The following invoices were considered: IPMA in the amount of \$390.00 for annual membership dues, and AUM's May \$3,500.00 fixed fee invoice on the Lieutenant test administration contract. Mr. Weatherford moved to pay both bills. Mr. Brasher seconded the motion and it passed.

As FYI, there were twenty-one signed step raises due in June and July, and May's budget.

Mrs. Cindy Forehand, Senior Director of Auburn University – Montgomery's Center for Business, had informed Chairman Donaldson that they are moving their office this week and have not yet been able start work on our clerical compensation project. Mr. Donaldson had told Chief Samaniego that the LEPB's goal is to try to get the wage tables settled in the next couple of months. He suggested that the secretary contact Mrs. Forehand for AUM's timing on the project, so the Board can make plans for that and for its upcoming annual budget in general.

There was a discussion concerning the two fitness tests. The LEPB approved the use of the Cooper Institute of Aerobic Research's "Fit-Test", effective January 1, 1994, still used for employee incentives. The Sheriff's Office now gives the Alabama Peace Officers

Standards and Training Commission (APOSTC) fitness test for hiring Deputies and Corrections Officers. There are several employees who are trained and certified to administer both fitness tests. The LEPB Rules do not contain anything specific concerning the fitness tests, just that physical tests may be required as part of the testing/hiring process. Chairman Donaldson requested a hard copy of the Rules for each Board member before the matter is discussed again. The secretary also offered her list of all the changes that have been made to the Rules since they were rewritten by former Chief Deputy Tom Smitherman and adopted on March 16, 2004.

With no further business, the meeting was adjourned by motion of Mr. Martin.

Minutes approved by:

Randall W. Donaldson, Board Chairman

Bill M. Martin, Board Secretary

Teddy R. Brasher

Bruce P. Weatherford

Kevin W. Morris