

**Shelby County Law Enforcement Personnel Board**  
**Regular Meeting**  
**March 19, 2014, 6:30 p.m.**

Chairman Donaldson called the monthly meeting to order in the Sheriff's Office Training Center, asking Mr. Morris to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Brasher, Mr. Martin, Mr. Morris, Mr. Weatherford, and secretary Lucy Womac. Guest welcomed was Chief Deputy John Samaniego.

Mr. Martin moved to approve the minutes of the February 18 regular meeting and March 6 special meeting. Mr. Weatherford seconded the motion and it carried.

**OLD BUSINESS**

Chairman Donaldson distributed budget figures which included 2013 actual expenditures, 2014 budgeted amounts, expenses in the first five months of FY 2014, and estimated costs for FY 2014. After a discussion concerning promotional testing and how affects the budget, Mr. Weatherford moved to go forward with AUM's new contract for the Deputy Lieutenant and Corrections Lieutenant promotional process. Mr. Morris seconded the motion and it passed. The secretary was asked to contact Mrs. Cindy Forehand with AUM to create the new contract. Dr. Brent Maulden is to be notified of the job descriptions AUM did with information gathered during employee interviews, and will be asked to contact Mr. Donaldson directly concerning wage scales.

**NEW BUSINESS**

The Board members then considered Section 7.05 of the LEPB Rules, Examinations. It was decided that the part concerning promotional testing is sufficiently flexible, so no changes are necessary for the time being.

Mr. Weatherford moved to approve the secretary's time sheets and mileage. Mr. Morris seconded the motion and it carried.

The secretary presented her retirement fund information as requested: a letter to County Finance Manager Butch Burbage, a letter to the investment firm, and copies attached of her W-2 and check issued to her IRA fund for 2013. As per her agreement with the LEPB, Mr. Weatherford moved to approve reimbursing the secretary for up to five percent of her salary. Mr. Morris seconded the motion and it passed. Mrs. Womac thanked the members.

Next on the agenda was a request from Corrections Officer Sabrina Gamble to test for C. O. Sergeant. She was on maternity leave when the application deadline passed. It was noted that Deputy Marty Bailey was granted a waiver to test due to surgery and illness. Chief stated that the Sheriff's Office would have no problem with allowing Officer

Gamble to test. Mr. Weatherford moved to approve her request, but also stipulated that waivers would not be granted in the future to employees who did not apply for promotional tests by the deadline. Mr. Morris seconded the motion and it carried.

The Board then considered the transcript of new Deputy Ryan A. Gibson. In May, 2013 he had earned an associate of science in general education from Troy University, majoring in criminal justice. He is on track to finish his baccalaureate degree in May, 2014. Mr. Weatherford moved to approve an educational incentive of five percent for Deputy Gibson. Mr. Morris seconded the motion and it passed.

AUM had sent two invoices: \$2,850.00 for January's fixed fee on the current contract; February's showed the \$2,850.00 fixed fee plus \$532.03 for cost reimbursable, totaling \$3,382.03. Chairman Donaldson requested a breakdown for February's reimbursable costs, as has been provided with previous billings. Mr. Weatherford moved to approve only the January invoice for payment. Mr. Martin seconded the motion and it carried.

Presented as FYI were step raises for seven employees signed by Sheriff Curry and the LEPB's budget for February from the County Commission.

The date of the next regular meeting was changed to Monday, April 14, still 6:30 p.m. at the Training Center.

With no further business, the meeting was adjourned by motion of Mr. Martin, seconded by Mr. Brasher.

Minutes approved by:

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Randall W. Donaldson, Board Chairman

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Bill M. Martin, Board Secretary

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Teddy R. Brasher

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Bruce P. Weatherford

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Kevin W. Morris