

**Shelby County Law Enforcement Personnel Board**  
**Special Meeting**  
**November 1, 2012, 5:00 p.m.**

The purpose of the special meeting was to discuss with the secretary to the Board her annual evaluation the members had conducted on October 30.

Chairman Donaldson called the meeting to order in the small conference room of the County Services Building at Pelham and asked Mr. Brasher to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Brasher, Mr. Morris, Mr. Martin, Mr. Weatherford, and secretary Lucy Womac. There were no guests present.

Mr. Weatherford moved that the Board go into executive session at 5:04 p.m. Mr. Martin seconded the motion and it carried.

Chairman Donaldson went over all areas of the evaluation form in detail with Mrs. Womac.

Mr. Martin moved to come out of executive session at 5:27 p.m. Mr. Brasher seconded the motion and it passed.

Mr. Weatherford then moved that the Board place Mrs. Womac in the proper step on the Sheriff's Office's pay scale. Mr. Brasher seconded the motion and it carried. Chairman Donaldson asked Mrs. Womac to verify in which step she would be if she had received annual increases. Mrs. Womac said she would verify the correct step and bring a Payroll Change Notice for his signature, effective October 1 per agreement.

There being no further business, the meeting was adjourned.

Minutes approved by:

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Randall W. Donaldson, Board Chairman

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Bill M. Martin, Board Secretary

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Teddy R. Brasher

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Bruce P. Weatherford

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Kevin W. Morris