

**Shelby County Law Enforcement Personnel Board**  
**Regular Meeting**  
**May 15, 2012, 6:30 p.m.**

Chairman Donaldson called the meeting to order in the Sheriff's Office Training Center, asking Mr. Martin to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Weatherford, Mr. Martin, Mr. Brasher, and secretary Lucy Womac. Guests present were Chief Deputy Samaniego, Capt. Jay Fondren, and Deputy Sgt. Mark Bishop.

The agenda was accepted with one late addition: approval of the May 5 exams results.

**OLD BUSINESS**

At the April meeting, the Board had agreed to have Jefferson State Community College give the keyboard test to the Admin/Clerical and Dispatcher applicants. The secretary reported that there may be an issue about the number of applicants who may take the test for free, with the rest paying for the new software program. The members then agreed to have the School of Technology in Columbiana administer the keyboard test.

**NEW BUSINESS**

Mr. Martin moved to approve as written the minutes of the April 17 regular meeting and the May 1 special meeting. Mr. Weatherford seconded the motion and it carried.

The Board considered the transcripts from Troy University of Capt. Fondren and Sgt. Bishop. With the graduation date not yet on the transcripts, the two employees had asked for letters to be sent to the Board stating they had met all requirements for the master of science in criminal justice degree. However, both letters also indicated that a final review by the registrar will be conducted before the anticipated graduation. Mr. Weatherford moved to grant both a fifteen percent educational incentive. A discussion ensued. Mr. Weatherford then moved to grant the incentives pending receipt of clarifying documentation. Mr. Brasher seconded the motion and it passed.

Next considered were the transcripts of three new Corrections Officers, all of whom attended the University of Alabama. C. Darren McGairty holds a bachelor of arts in criminal justice. Matthew G. Walker recently finished a bachelor of science in commerce and business administration, majoring in finance; his letter from UA stated that he has completed all requirements for the degree. Clayton K. Smith is pursuing a bachelor of arts in criminal justice, and his letter from UA states that he is a senior in good standing and his degree should be conferred August 4. Mr. Weatherford moved to approve educational incentives of ten percent for Officers McGairty and Walker, and five percent for Officer Smith. Mr. Martin seconded the motion and it carried.

Mr. Brasher moved to approve the secretary's time sheets and mileage. Mr. Weatherford seconded the motion and it passed.

The results from the May 5 Deputy and C. O. written exams were presented. Mr. Weatherford moved to approve the new lists of eligibles. Mr. Martin seconded the motion and it carried. Chief Samaniego was given copies of the lists for the Sheriff's Office.

Next on the agenda were: an IPMA invoice for \$1,538.75 for the May 5 exams, an IPMA credit memo of \$225.75 for returned test materials, a bill from Ms. Amanda Waldrup for \$277.47 for administering the May 5 exams, and the annual billing from Net-to-Net for \$2,125.00. A statement from Bradley Arant Boult Cummings, LLP was temporarily tabled. Mr. Weatherford moved to approve the rest. Mr. Brasher seconded and the motion passed.

The Board then went into executive session from 7:40 p.m. to 8:22 p.m., after which the statement from Bradley Arant showing \$1,730.70 for legal services in April was approved for payment.

As FYI, the Board was given a list of four employees whose step raises were approved and signed by Sheriff Curry, plus the year-to-date budget report.

With no further business, the meeting was adjourned.

Minutes approved by:

\_\_\_\_\_  
Randall W. Donaldson, Board Chairman

\_\_\_\_\_  
Bill M. Martin, Board Secretary

\_\_\_\_\_  
Teddy R. Brasher

\_\_\_\_\_  
Bruce P. Weatherford