

Shelby County Law Enforcement Personnel Board
Regular Meeting
March 12, 2012, 6:30 p.m.

Chairman Donaldson called the meeting to order in the Sheriff's Office Training Center and asked Mr. Martin to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Martin, Mr. Weatherford, Mr. Brasher, and secretary Lucy Womac. Guest present was Chief Deputy Samaniego.

The agenda was accepted as presented, with no old business.

NEW BUSINESS

Mr. Martin moved to approve as written the minutes of the February 21 regular meeting. Mr. Weatherford seconded the motion and it carried.

Mr. Martin moved to approve the secretary's time sheet. Mr. Weatherford seconded the motion and it passed.

Corrections Officer Ricky J. Cloutier completed requirements for a bachelor of science degree in criminal justice at Faulkner University on March 3. The Board considered his transcript, and a letter from the university stating that his degree would be conferred May 4. Corrections Officer T. Ricky Rary is enrolled in Waldorf College online, which has regional accreditation from the North Central Association of Colleges and Schools. The Board was given his transcript and a letter from the college stating that he is enrolled full-time as a student in the bachelor of fire science administration program and is classified as a junior. Mr. Weatherford moved to approve educational incentives of ten percent for Officer Cloutier and five percent for Officer Rary. Mr. Martin seconded the motion and it carried.

A Deputy and Dispatcher had requested more time from the Reserve Sick Leave Bank. Mr. Martin moved to approve up to thirty days from the Bank for each employee. Mr. Weatherford seconded the motion and it passed. Chairman Donaldson stated that the Board does not need to see the Diagnosis, as long as the Family Medical Leave Act paperwork has been approved by the Sheriff's Office. It was agreed that the RSLB request form's Diagnosis line should be removed and an Approved By line added. The secretary was asked to make the changes to be approved at the next meeting. This would not constitute a Rule change, as the body of the RSLB policy is part of the Rules but the Participation and Request forms are not.

Chief Samaniego was asked to state the Sheriff's Office's request to hire Corrections Officers from the Deputy Sheriff eligible list. He said this has been done in the past when the C. O. list is exhausted and there are qualified applicants on the Deputy list willing to accept C. O. positions. The membership agreed that a motion is not necessary to implement the practice.

The Board considered the following for payment: two invoices from Bradley Arant Boulton Cummings totaling \$8,401.49 for legal services. The matter was tabled at the last meeting,

pending clarification of a court reporter charge. The firm's assistant had replied that the court reporter was in attendance for a deposition, not mediation, on the day in question. Chairman Donaldson asked the secretary to contact the firm for the cost per page of the deposition copy, and to present the findings to the Board.

County Manager Alex Dudchock had sent a notice to county vendors concerning compliance with the new immigration law. The question arose as to whether the LEPB's contractors, such as test administrators and AUM, need to comply. Information and forms were printed for the Board's perusal. The secretary was asked to email attorney Butch Ellis to see whether there is any leeway on the date to comply with the immigration law. After some discussion, Chairman Donaldson called a special emergency meeting for Wednesday, March 14, 6:30 a.m. at the Cracker Barrel in Pelham. The purposes of the meeting would be to discuss vendors' compliance with the immigration law, changes to the Reserve Sick Leave Bank request form, and the Bradley Arant billing question.

After a brief discussion on the secretary's IRA contribution for the year, Mr. Martin moved that the Board match the amount up to five percent of her annual salary as has been the practice. Mr. Weatherford seconded the motion and it carried.

As FYI, the Board was given a list of eight employees whose step raises were approved and signed by Sheriff Curry. The members were also given copies of an email from Capt. Ken Burchfield sent to all Sheriff's Office employees: "the Exploring Program for the Greater Alabama Council of the Boy Scouts of America announced that Investigator Kevin Brand will be honored as the 2012 recipient of the William H. Spurgeon Award." This national award is given after the ALEEAA nominated him for his work in planning and implementing their Summer Law Enforcement Academy. Deputy Brand was recognized by Exploring Executive Billy Curtis for his "leadership, energy, enthusiasm, and positive attitude in support of Law Enforcement Exploring". The LEPB members commended him for his accomplishments.

With no further business, the meeting was adjourned on motion of Mr. Martin.

Minutes approved by:

Randall W. Donaldson, Board Chairman

Bill M. Martin, Board Secretary

Teddy R. Brasher

Bruce P. Weatherford