

Shelby County Law Enforcement Personnel Board
Regular Meeting
January 31, 2012, 6:30 p.m.

Chairman Donaldson called the meeting to order in the Sheriff's Office Training Center and asked Mr. Bice to give the invocation.

Board members and staff present were Mr. Donaldson, Mr. Brasher, Mr. Martin, Mr. Bice, Mr. Weatherford, and secretary Lucy Womac. Guests present were Chief Deputy John Samaniego, Capt. Ken Burchfield, Capt. Jay Fondren, Sgt. Russell Bedsole, and new Deputy Roger Ronald Mayhew, Jr.

The agenda was adopted with two items added: a Deputy's request to use time from the Reserve Sick Leave Bank due to a back injury, and a letter from the secretary documenting that an applicant who tested in November was inadvertently left off the Deputy eligible list.

NEW BUSINESS

Mr. Martin moved to approve as written the minutes of the December 12 regular meeting, and the December 13, 15, and 19 special meetings. Mr. Bice seconded the motion and it carried.

Deputy Ronnie Mayhew was hired December 31. In May, 2006 he earned a juris doctor degree in law, with distinction. The Board considered his transcript from Ohio Northern University, regionally accredited by the North Central Association of Colleges and Schools. Mr. Weatherford moved to approve his educational incentive of fifteen percent. Mr. Brasher seconded the motion and it passed.

Mr. Martin moved to approve the secretary's time sheets and mileage. Mr. Brasher seconded the motion and it carried.

The Board then considered the transcript of Deputy Robert Rodriguez. In December he completed his bachelor of science in criminal justice from the University of Alabama at Birmingham. Mr. Weatherford moved to approve an educational incentive of ten percent for him. Mr. Bice seconded the motion and it passed.

Corrections Sergeant R. Leslie Hood finished his bachelor of science in criminal justice from Troy University in December. After seeing his transcript, Mr. Weatherford moved to grant Sgt. Hood his educational incentive of ten percent. Mr. Bice seconded; the motion carried.

Also in December, Deputy Steven T. Tucker completed his bachelor of science in criminal justice at Faulkner University. The Board considered his transcript and Mr. Bice moved to approve a ten-percent educational incentive. Mr. Weatherford seconded the motion; it passed.

The Board looked at a copy of the transcript of new Corrections Officer Ronald M. Higgins. He had earned a bachelor of arts in 1990 from Eastern Washington University. Consideration of his educational incentive was tabled until an official transcript is received from the college.

Mr. Weatherford then moved to approve the results of the December 17 written exams for Administrative/Clerical/Support Services and Radio Dispatcher. Mr. Bice seconded the motion and it carried. In light of the next agenda item, Mr. Martin moved that the scores be approved for release to the Sheriff's Office and applicants, but the keyboard test be postponed. Mr. Weatherford seconded the motion and it carried. Chief Samaniego addressed the Board, saying that the Sheriff's Office is requesting to exchange the two Dispatcher openings for C.O. slots due to severe staffing shortages in the Correctional Facility. Dispatcher schedules have already been rearranged to cover the busier shifts. Mr. Bice moved to allow the exchange of job classifications. Mr. Brasher seconded the motion and it passed.

The secretary informed the membership that an applicant was inadvertently left off the November Deputy eligible list due to a clerical error. The test administrator checked his name off the list of those going into the C. O. exam but not the Deputy exam; the secretary went by those lists to enter names for the eligible lists and did not catch the omission. On the scoring service's alphabetized lists, the man passed both exams and should be on both eligible lists.

A Deputy had requested time from the Reserve Sick Leave Bank due to a back injury. The Board was shown her FMLA paperwork. Mr. Weatherford moved to approve up to thirty days for her from the Bank. Mr. Brasher seconded the motion and it carried.

Mr. Martin moved to approve the following bills for payment: Bradley Arant, November 2011 invoice only, \$1,830.90 for legal services; IPMA for \$2,729.35 for the December exams, less a credit memo for \$858.45, making a balance of \$1,870.90; Amanda Waldrup for \$307.78 for administering the December exams; and Auburn-Montgomery for \$36,650.27 for November and December on the current contract. Mr. Brasher seconded and the motion carried.

As FYI, the Board was given a list of fourteen employees whose step raises were approved and signed by Sheriff Curry, and the paid phone bills.

Chairman Donaldson called a budget meeting in Pelham for February 13, 5:00 p.m., pending availability of a conference room. With no further business, Mr. Bice moved to adjourn.

Minutes approved by:

Randall W. Donaldson, Board Chairman

Bill M. Martin, Board Secretary

Teddy R. Brasher

Bruce P. Weatherford

Jimmy W. Bice

